

## **Belknap Township Board Meeting Held at Belknap Township Hall, Presque Isle County, Michigan - Minutes from 8/18/2008 Meeting**

The meeting of the Belknap Township Board was called to Order by Supervisor, Allan Berg on Monday, August 18, 2008 at 7:34 p.m. with Supervisor Allan Berg, Treasurer Rosalie Fryske, Trustee Robert Hopp, Trustee Harlow Hardies and Clerk Terri Koss present. Caretaker, Jennifer Kuznicki was also present, along with guest, Kristy Schulze from the accounting firm, Johnson and Schulze.

A motion was made by Treasurer Fryske and supported by Trustee Hardies to approve the minutes from the July 21, 2008 meeting. Motion Carried.

The audit report was then presented by Kristy Schulze – She had some suggestions for the Board to follow and they will be discussed. The F-65 will be completed as part of the audit. A motion to approve the Audit Report was then made by Trustee Hardies and supported by Treasurer Fryske. Motion Carried.

**Old Business** – We are still awaiting a price for gutters for the main doorway.

-Pension Plan – Adjustments were made in this month's payroll to go back to January 2008 and catch up to the required rate of 7.5% (except for the Liquor inspector who is only paid quarterly) His will be corrected in September. Supervisor Berg will look into any other requirements of the Township's Pension Plan.

-Lappan Agency – A copy of the plan documents from Rogers Township were sent to them and they are in the process of recreating our plan documents.

-The Township received the Depreciation Schedule from Mr. Kieliszewski.

-The Lappan Agency bill will be held onto for another month.

- Received a thank you from DARE.

- Document preservation, Supervisor Berg presented two options – he will get another opinion and more information/references on the estimates he already has.

**New Business - Caretaker's Report** – Concerns about pest control for the fall of the year.

**Treasurers Report** – Report was presented for review.

**Clerk's Report** - The August primary election went well.

**Trustee's Report** – The dead Elm trees will be removed.

**Supervisor's Report** - Supervisor Berg received a request to rent our bandstand and chairs. A motion was made by Treasurer Fryske and supported by Trustee Hopp to not rent the bandstand, but the chairs can be rented per our usual agreement. Supervisor Berg abstained from the vote and the Motion was Carried.

-Supervisor Berg recently spoke with Emily Myerson with the Rails to Trails Organization – This issue was tabled until the September meeting.

-A MTA Township of Excellence Checklist was submitted for the Board's Review.

-Supervisor Berg presented information regarding the startup of a web site for Belknap Township. The cost is approximately \$260.00 for five years. After some discussion a motion was made by Treasurer Fryske to pursue a web site for Belknap Township with the cost not exceed \$300.00. Supported by Trustee Hardies, Motion Carried.

**Bills** - A motion was made by Trustee Hardies and supported by Trustee Hopp to pay the bills as presented, - voucher numbers 3240-3244 and 3256 -3273 for a total of \$3,691.46. Motion Carried.

A motion was made by Treasurer Fryske and supported by Clerk Koss to adjourn the meeting at 9:42 p.m. Motion Carried.

Respectfully submitted,

Terri L. Koss, Clerk